STORAGE FACILITY REVIEW FOR 2003

NAME OF WAREHOUSE	RA		
WAREHOUSE MANAGER	CONTACT		
DATE OF REVIEW	REVIEWER	MARSHA	McGRAW
EMAIL ADDRESS ON FILE	F	ISCAL YEAR	2003
DRY REFRIGER	RATEDFREEZER		
This form will be used to determine compliance with and the adequacy of physical storage to protect the qu		_	guidelines
Storage Facility			
1. Are commodities kept 6" off the f platforms or shelves?YNN		on pallets	ı
2. Are commodities stored at least 4 ventilation and permit good air circ aisles?YNNA	•		•
Are storage free of uninsulated stea	nm and hot water	pipes, wa	iter
heaters, refrigerationYNNA	4		
Condensing units or other heat produ	ucing devices? _	_YN	NA
3. Actual reading of refrigeration Actual reading of freezer Actual reading of dry area	o o o		o
Maintain temperature LogYN If no, why? _			
4. How many times per day are readings taken?			

5.	Are storage areas clean,YN odor free,YN and free of insect/rodent contaminationYN Professionally serviced?YN How often?Bi-MonthlyMonthlyOther If Self. How often?Bi-MonthlyMonthlyOther		
6.	Commodities are not stored with non-food items (paint, soap, kerosene, oil, etc.)?Y_N		
7.	Does warehouse has a current inspection approval certificate for the State Board of Health?YN		
	Date of last inspection County Board of HealthY_N Date of last inspection		
8.	Is storage facility are adequately secure to protect products from theft, fire and or loss?YN		
9.	Are spoiled or damaged product promptly reported to the contracted RA?Y_N		
10	Are spoiled food items segregated from other food items?Y_N		
11	Does warehouse provide Bills of Lading to contracting RA?YN Within 3 days of receipt?YN		
12	Does warehouse provide Bills of Lading to the State?Y_N Within 3 days of receipt?Y_N Do you make a copy of the Bill of Lading prior to faxing?Y_N If no, why not?		
13	Does warehouse carry insurance on all products stored in facility?Y_N If No, Who		
14	Does warehouse have burglar alarm, night security guards, or a fence surrounding the facility?		
15	. Is product stored with any toxic materials?Y_N		
14	Comments:		
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CURRENT PHYSICAL INVENTORY

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MMcGraw 1/2003